



COURSE VENUE:

**Becketts Farm Conference Centre
Alcester Road, Wythall
Birmingham
(just off Jun. 3 of M42)**

COURSE TITLE:	PLEASE BOOK PLACES ON THIS COURSE	2019 COURSE DATE: <i>tick choice</i>		
	FOR THE FOLLOWING DELEGATES:	26 March	25 June	26 November
MINITAB BASICS	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Delegate Place: £229 Extra Delegate Places: £129 each (exc VAT)	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Your Company Name: _____

Your email address: _____

Address: _____

Tel: _____ **Fax:** _____

Booking Made by: _____ **Position:** _____

Purchase Order No: **Date Booked:** _____

Total Cost of places booked exc VAT: £ **inc VAT** £

Signed: _____

Terms & Conditions of Booking

When a cancellation is made fourteen or more working days before a course starts 50% of the total training/services cost will be chargeable. When cancellation is made less than fourteen working days before the course starts, course fees/service fees are not normally refunded. We reserve the right to cancel or change any course at any time without prior notice and for whatever reason. In such circumstances, all monies will be refunded unless an alternative date can be agreed. Postponement/change of date by you the client less than 14 working days before the course starts will incur a 10% administration charge, less than 5 working days before the course starts will incur a 50% administration charge and less than 1 working day before the course starts will incur an 80% administration charge.

We will send you written confirmation of your booking on receipt of this booking form.

Fax back on 01562 632584

or post to:

NewGrange Training & Services Ltd, Raku House, 6 Chapel Court, Kidderminster, Worcestershire DY10 2UQ

Thank you for your Order